

BENTLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 6 DECEMBER 2018 AT 7.30 PM

Present

Cllr M Bamford - Chairman Mrs J Scott – Clerk Cllr B Feltwell Cllr J Wheals
Cllr K Hutchings Cllr N Moxey Cllr A Graffham Cllr K Spicer

Also in attendance County Councillor Gordon Jones, Tree Warden, and Footpath Warden - 9 members of the public

Cllr Bamford welcomed everyone to the meeting. The Clerk received no notification of anyone planning to film or record.

1. **To record apologies for absence:** Cllr P Cross and District Councillor John Hinton
2. **To receive Declaration of Interest relating to Agenda items:** None received
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items –** None received
4. **To approve minutes of the Parish Council Meeting held on Thursday 1 November 2018 –**
The minutes were approved as a true record and duly signed.

Proposed Cllr K Spicer Seconded Cllr K Hutchings All in favour CU

5. **Matters Arising from the minutes: –: Page 933** – Flowline has now flushed out drains in Bentley. **Page 934** – notice re hedges was put in Bugle **Item 8** – Sovereign Playgrounds were contacted & their visit deferred- **item 9** Change of signatory forms have been completed and returned to Barclays. **Page 935 item 12** – Cheque for £25 to be passed for payment tonight re Speedwatch Co-ordinator expenses **Page 936** – the dog bin at South View Green has been replaced – letter of thanks sent re Fireworks. Rest covered by agenda items

Public Session

County Councillor Gordon Jones – had sent his written report, **Appendix 1** in the minute book and on the Parish Council website, before the meeting - forwarded to Councillors - he was happy to answer any questions on any topics. County Councillor Jones said that no details had been received regarding the grant from Central Government – it is due on 12 December. Policy Development Panel is on schedule – still due to come to Cabinet in January. County Councillor Jones was asked about funding of Citizens Advice Bureaus in Suffolk (9) – after careful consideration the funding is going to be phased out over two years – this will be put in the draft budget. Highways is declining to clean road signage – priorities are being refreshed. Chancellor promised extra money for highways and Suffolk should get just over £9 million which needs to be spent by 31 March so it is still being decided how this needs to be spent. County Councillor Jones was told that the sign cleaning was not clear - Footpath Warden was happy to clean signs in the village - Cleaning signs to be an agenda item at the January meeting. Cllr Feltwell told the meeting that the pub/shop carpark was in a sorry state but thanks to County Councillor Jones' donation from his Locality Budget the carpark will be resurfaced – County Councillor Jones was thanked by Councillors who appreciated his ongoing interest in Bentley.

Resident: Following the recent exhibition - Asked the Parish Council what they would consider as a suitable development within the village and wondered if Councillors still stood by the statement made in response to the Local Plan Revision - 2 November 2017 re 5-10% growth in housing provision. She was assured that the PC's view had not changed - planning is a reactive business and any application received is considered on its merits – we have identified a need for affordable housing and the Neighbourhood Plan is considering need for young families to maintain the structure of the village. The Local Plan will be superseded by the Joint Local

Plan with Mid Suffolk – the first round is due in February. Once the planning application for up to 45 houses is received by the Council an Extra Ordinary Meeting will be convened with this one item on the agenda so it can be discussed fully.

Action: Agenda item – Cleaning Signs –

6. Planning Applications

a) To note decisions of Planning Authority on previous applications -

DC/18/04207	Bentley Old Hall, Old Hall Lane The Cottage, Grove Road The Cottage, Grove Road Linkfield, Hazel Shrub The Cottage, Grove Road	Permission has been granted Amendment details approved Amendment details approved Approved conditions Amendment details approved
DC/18/04198	Woodview Nurseries, Hazel Shrub	Planning permission has been granted
DC/18/04196	Woodview Nurseries, Hazel Shrub	Planning permission has been granted
DC/18/03541	Land to west of Oak Lodge, Bergholt Road	Planning Permission has been refused

b) To give comments on any new applications in hand – Cllr Bamford didn't comment on this application as it is a near neighbour.

DC/18/04888	Southern Elms, Link Lane	Conversion of garage to additional living accommodation, erection of detached garage, new access drive & new boundary hedging
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RECOMMEND APPROVAL

Proposed Cllr N Moxey	Seconded Cllr K Spicer	All in favour	CU
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DC/18/05149	Application for Reserved Matters Rowan Acres, Capel Road	Submission of details under Outline Planning Permission B/16/00021 – Appearance, landscaping, layout & scale for erection of two storey dwelling & construction of new vehicular access
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RECOMMEND REFUSAL - Due to over development of the site and note that the local need is for smaller houses

Proposed Cllr N Moxey	Seconded Cllr K Spicer	6 in favour	1 abstention
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7. Report by Exception – Tree Warden/Footpath Warden – Tree Warden – Reported that he had e-mailed the District Tree Officer asking if TPO orders could be placed on all the large oak on both sites regarding planning proposals and possible removal of trees. His reply did not mention TPO orders but if more than a small number of trees are likely to be affected then a Felling Licence from the Forestry Commission is a legal requirement – Tree Warden will keep pressing him about TPO's. He was contacted by a resident at Ruseley, Hazel Shrub, with reference to a large oak approx. 300 years old adjacent to his property- he has been told that this land is likely to be sold and would like a TPO placed on the oak. The District Tree Officer is to be contacted by both to point this out. The 100 native tree saplings (free of charge from the Woodland Trust) have arrived with 100 stakes and tree guards. Some will be planted to gap up hedgerows, others at Dodnash Orchard, the School, St Mary's Churchyard, Village Playing Field etc. This is a community project & will need the help of volunteers. Permission from landowners will be sought and the Tree Warden will co-ordinate.

Capel Library: Committee meeting was held on 4 December 2018. The quiz was well supported & enjoyed by all and is to run again next year. The next film is Mama Mia on 18 December. Membership renewals are due and e-mail reminders are being sent to those whose addresses are held. AGM is 4pm in the library on 26 January 2019 (all are welcome). The next meeting is on 5 February 2019 at 7pm and on Wednesday 20 February starting at 9.30 am (consecutive groups of 10 youngsters are making bird boxes. Finally, a Beetle Drive is being arranged for April/May 2019. **Bentley Long Barn** –No further news. **Footpath Warden** – Nothing specific to report – other than the New Year’s Walk will start at the Case at 10.30 – Village circular.

8. **To discuss quotes re frame for slide for the Play Area** – Deferred until January meeting.

9. **To Discuss Budget/Precept** – Councillors had been issued with a copy of the proposed budget. Cllr Cross reported that he had met with the Clerk to go through the budget figures and was happy with the projected figures. The Clerk explained that amounts reserved for Speedwatch ie Calibration, Batteries and for the purchase of a SID device £3,750, 1K for allotments and £2K for Church Path had not yet been drawn down – so were still in reserve. Administration costs amounted to £8,865.22. Bank Statement balances at 29 November - Current Account: - £13,035.05 Parish Council Tracker Account: £9,665.59 Family Fun Day Tracker Account: £3,963.62 - (only £150 is PC money – the rest is Fun Day and Firework money). Council Tax Base for 2019/20 -0.3%. It was therefore proposed that the budget be accepted.

Proposed Cllr K Hutchings Seconded Cllr M Bamford All in favour CU

Following Cllr Cross’s recommendation, it was proposed that the precept remain at £14,500.

Proposed Cllr K Spicer Seconded Cllr N Moxey All in favour CU

10. **To consider Grant Applications for insertion into the Budget:** Grants were proposed for the following:

<u>Bentley Outdoor Bowls</u>	£200 towards the cost of railway sleepers
<u>Friends of Capel Library</u>	£200 towards the cost of replacement shelving
<u>Tuesday Club:</u>	£200 towards the cost of curling equipment

Proposed Cllr A Graffham Seconded Cllr K Hutchings All in favour CU

It was proposed that the Clerk write to Sudbury Citizens Advice Bureau saying we are considering making a contribution to Ipswich CAB and are contacting them to ascertain if they have specific need, we can make a contribution towards. This will be considered at the next meeting. The letter from Headway was also discussed but no decision was made.

Action: Letters to CAB Sudbury and Ipswich – Inform Clubs of the grants awarded

11. **To discuss Correspondence List:** Councillors receive all correspondence by e-mail or special circulation so after some discussion it was proposed that hard copies of the correspondence would not be circulated in future.

Proposed Cllr M Bamford Seconded Cllr J Wheals All in favour CU

12. **To discuss Parish Infrastructure Investment Plan (PIIP) – Utilisation of CIL monies -** This item was deferred until the January meeting.

13. **Bentley Commemoration of end of WW1 on November 11th – Update -** This was a success – thanks to everyone involved. It was proposed that the Clerk write to Highways thanking them for their co-operation and help and if we were to request it again for next year what would be the protocol.

Proposed Cllr M Bamford Seconded Cllr K Hutchings All in favour CU

Action: Clerk to write to Highways

14. **Neighbourhood Plan -Update –** Cllr Moxey’s reported that they are collating data of the traffic movement surveys. The response to the Village Questionnaire was amazing 282 – 38% returned. The grant quote has been completed for the consultancy surveys. Jason Parker Planning - website is giving conflicting information - and are chasing two people for quotes re landscape character assessment. The grant application confirms we should get £17½K which has to go through the Parish Council. Thanks to M Munday for continuing to collect data.

15. **Increased signage to the Village Hall – Update** A response had been received from the Village Hall Trustees who were not aware that the matter had ever been raised and given that the vast majority of Hall users were local and that the Hall is reasonably obvious on the main road through the village, they were puzzled that it has become a matter which might involve Parish Council expenditure. They stated it is an issue entirely for the Parish Council and that the Trustees had no suggestions or views regarding the siting of any sign beyond the Hall’s boundary. After some discussion it was proposed that quotes be obtained for a brown sign indicating the presence of the Village Hall and/or a reflective sign.

Proposed Cllr K Spicer Seconded Cllr N Moxey All in favour CU

Action: Obtain quotes for sign

16. **To discuss quote for Notice Board Refurbishment -** The Clerk has been unable to contact Mr Cooper re quote. Clerk to investigate carving Parish Council sign on the Notice Board.

Action: Investigate carving PC sign - Chase quote for Notice Board

17. **Response to Joint Local Plan Consultation Document - Update** Leave off the agenda until February.

18. **Traffic Calming – Update** – Nothing to report.

19. **Babergh Alliance of Town & Parish Councils -** Nothing to report.

20. **Affordable Housing – Report on progress – Update** – Sophie Robinson has taken over from Isobel Wright and will be progressing proposals on behalf of Hastoe.

21. **Playing Fields Society – Update -** Next meeting at 7pm Thursday 7 February before the PC Meeting.

22. **To receive Correspondence** – The Clerk drew Councillors’ attention to the following E-mail SCC – Consultation Suffolk Minerals & Waste Local Plan – e-mail/letter Village Hall Trustees re increased signage to Village Hall. E-mail from Chairman to resident re Oakleigh – e-mail Resident re outline planning – E-mail Suffolk Highways re A137 The Heath, Tattingstone Drainage works - starting 3 December - Letter from Citizens Advice Bureau re grant application – January Agenda item? e-mail Babergh re Draft BMSDC Homes Strategy Consultation & Draft homelessness reduction Strategy – respond by 7 December. **Late Correspondence:** E-mail from Chairman to resident re proposed development off Church Road – e-mail Agenda Babergh East Police & Parish Forum 19 December – e-mail County Councillor G Jones re Gulley Cleansing Programme – E-mail Babergh & Mid Suffolk Councils re 2018 review of Polling Districts & Polling stations.

23. **Exchange of information by Councillors and matters for consideration at future Meetings** – **Cllr Hutchings:** There should be signage on Grove Road that it is not suitable for HGV lorries. Large lorries are going down and having to back out which is highly dangerous. Agenda item at January meeting.

Action: Agenda item – Signage at Grove Road

24. To Authorise Payments - The following payments were authorised

101340	Mortimer Contracts	Cheque 101335 cancelled & re-issued	£276.00
101341	Mortimer Contracts	Replace dog bin – South View Green	£84.00
101342	SLCC	Clerks Membership	£106.00
101343	ALCC	Clerks Membership	£40.00
101344	P Baldwin	Cut grass & Leaf Clear Churchyard	£260.00
101345	Cllr N Moxey	Prizes NHP competition	£20.00
101346	B Mawkes	Speedwatch Annual Expenses	£25.00
101347	HMRC	Clerk's Tax	£ 0.40p
101348	Mrs J Scott	Salary November	£488.58
		Minus tax	<u>£0.40</u>
			£567.36
		Plus Expenses	£488.18
			<u>£ 79.18</u>
			<u>£567.36</u>

It was proposed that these be paid en bloc.

Proposed: Cllr N Moxey Seconded: Cllr J Wheals All in favour CU

25. To confirm date of next scheduled meeting - Parish Council Meeting Thursday 3 January 2019.

There being no further business the meeting closed at 9.40 pm.

CHAIRMAN:

DATE: