

## **Bentley Playing Field Society**

The Bentley Playing Field Society (as Trustees of the village playing field) manages the use of and access to the village playing field.

All applicants who wish to use the Playing Field must apply in writing to Bentley Parish Council Clerk with full details of the event. Bentley Playing Field Society reserves the right to grant or refuse permission for use of the Playing Field at the Playing Field Society discretion.

In order that the Playing Field may be properly and effectively managed and maintained as a valuable recreational amenity for the benefit of the local community, the following Rules and Regulations are to be observed at all times by all persons using the Field.

1. Users are requested to behave sensibly and with consideration when using the Playing Field. They must not obstruct, disturb or annoy other users of the Playing Field or residents of neighbouring properties.
2. Damage, theft or vandalism to any part of the Playing Field, including plants, seats, play equipment, buildings, notices or any other items provided will not be tolerated and will be reported to the Police.
3. All litter is to be taken home or deposited in the litter bins provided.
4. Dog owners are expected to make sure that their animals are under control at all times, so as to ensure the safety and enjoyment of other users of the Playing Field.
5. Dog owners must clear up after their animals and deposit waste in the nearest appropriate bins provided.
6. Vehicles should avoid driving over the main pitch area. Any vehicle damage to the Playing Field and/or equipment is to be made good by the person/organisation causing the damage – at their expense. Avoid vehicles on pitch.
7. For an event that is likely to generate significant noise or run over 2 or more consecutive days, the organisers must make every effort to advise residents of adjoining properties of their plans at least 2 weeks before the event.
8. All speakers and lighting to be angled away from nearest residences, and to be positioned with consideration of local residents and in consultation with the Playing Field Society.

**Issue 1      28 October 2021**

**Accepted by Parish Council - 4 November 2021**

## Permission to use the Playing Field

A written or emailed request to use the field must be made to Bentley Parish Council Clerk [joyvscott@outlook.com](mailto:joyvscott@outlook.com) before permission can be granted. The following information must be provided with the request:

***All hirers of the Playing Field must have adequate Public Liability Insurance and must send a copy to the Playing Clerk when booking the Playing Field.***

- The name of the person or group/organisation requesting permission.
- Contact details of organiser including name, address, mobile telephone number and email details.
- The purpose of the event.
- The date and time of the planned use (Please include setting up and clearing up times)
- The target audience and likely numbers attending the event. Health & Safety risk assessment.
- Anticipated vehicle access requirements.
- Evidence of adequate parking control

In all matters the decision of Bentley Playing Field Society is final.

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*Accepted by Trustees : 4 November 2021*